

University Council

History and Description:

The first Council of the University was formed in 2012 and its membership was extended by Presidential Order in 2011, to conform more closely to the provisions of the University of Bahri Act in 2011. The Council is the supreme organ of the University and it is responsible for laying down its general policy, for its supervision and for ensuring its good performance.

Rules of Procedure:

In accordance with the provisions of section 3 (8) of the University of Bahri Act 2011, the Council makes the following rules to regulate the conduct of its business.

Title of Rules and Commencement:

1. These rules shall be cited as “The Rules of Procedure of the Council of the University of Bahri” and shall come into force when signed by the chairperson of the Council.
2. In these rules, unless the context otherwise requires, the following words shall have the meanings hereinafter respectively assigned to them:

Act: means the University of Bahri Act 2011.

Chairperson: means the chairperson of the Council of the University of Bahri and shall also include the person elected by the Council in accordance with these rules to preside over a meeting thereof when the chairperson is absent.

Council: means the Council of the University of Bahri.

Secretary: means the officer appointed in accordance with the statutes to act as rapporteur of the Council.

Vice-Chancellor: means the Vice-Chancellor of the University of Bahri.

Meetings of the Council:

- The Council shall meet for the discharge of its business not less than twice a year at such a time and place as the chairperson may for such occasion appoint, provided that the chairperson shall call for a special meeting of the Council upon receipt of a written request from the Vice-Chancellor or from a simple majority of the members of the Council.
- The Council may invite any person to attend any of its meetings or part thereof provided that such a person shall not vote.
- The chairperson of the Council shall preside over all the meetings thereof.
- If the chairperson is absent, the Council shall elect a chairperson from among its members. But if the chairperson of the Council shall arrive after the chair is taken, the elected chairperson shall vacate the chair in favour of the chairperson of the Council.
- In addition to exercising the powers, which are conferred upon him elsewhere by these rules, the chairperson shall declare the opening and closing of each meeting, direct the discussions, accord permission to speak and preserve order at meetings.
- Without prejudice to the interest of the discussion, the chairperson shall call upon speakers in the order in which they signify their desire to speak provided that the Vice-Chancellor shall always be accorded precedence if he/she requests permission to speak.
- When accorded permission to speak, a member shall address himself to the chairperson.
- During the discussion of any matter, a member may at any time raise a point of order, and the point of order shall be decided upon immediately by the chairperson.

Quorum:

= Half or more of the total number of Members of Council shall constitute a quorum.

= If less than half the total number of Members of Council are present, the Chairperson shall declare the meeting adjourned to such other times as he shall determine.

= The meeting immediately following the adjourned meeting shall have a quorum constituted by any number of Council members present.

Agenda:

– The agenda for each meeting of the Council shall be drawn by the Rapporteur in consultation with the chairperson and shall be communicated to the members at least one month before meeting.

– The Chairperson of the Council may, before or during the meeting, revise the agenda by deleting, deferring, amending or adding items.

– The Council shall consider the items on the agenda in the order in which they have been arranged provided that the chairperson may, if he deems necessary, give precedence to any item.

Motions:

– A member may propose a motion in respect of any item on the agenda before the Council.

– A member may, with the consent of the mover of a motion propose an amendment thereto. If the mover of the motion withholds his/her consent, such member may move a separate motion.

– A motion or an amendment that has not been seconded shall be regarded as rejected. If seconded, a motion or amendment shall be put for debate.

– A member who has proposed a motion or an amendment may withdraw the same with leave from the Council.

– No motion or amendment shall be proposed which is the same in substance as any motion that during the same meeting has been voted on.

– A motion shall be put to the vote if the debate thereon has

been concluded on if the chairperson rules that the motion has been debated adequately.

- If a member is of the opinion that a motion has been debated adequately, he may propose the closure of debate.

- A proposal for the closure of the debate which has not been seconded shall be regarded as rejected

- If a proposal for closure of the debate has been seconded and carried, the motion shall be put to the vote without further amendment or debate.

Voting:

- Each member present shall have one vote. The chairperson shall, in addition to his/her original vote, have a casting vote which he may use in the case of equality of votes.

- Except in cases where the chairperson rules that there are special circumstances for using another method of voting, the Council shall vote normally by show of hands.

- The chairperson shall announce the number of those who voted for and against the motion, the number of those abstaining from voting and then declare the result.

- Provided that there is a quorum, all questions proposed for decision shall be determined by majority vote of the number present. Abstention votes are to be counted among the negative vote.

- If the vote is equally divided and the chairperson does not use his/her casting vote, the motion shall be regarded as rejected.

Minutes of the Meeting of the Council:

- The rapporteur shall be responsible for the preparation and circulation of the minutes of the Council. He/She shall be responsible as well for the custody of the documents and records of the Council.

- The Secretary shall ensure that the minutes of each meeting are circulated to members at least one week before the next meeting of the Council.

- The minutes of each meeting of the Council shall be submitted to the next meeting for confirmation.
- Minutes are to be given a serial number.